

## List of duties | Get the most of your photos

**“A clean house means better photos means sold listings!”**

### Interior

- Vacuum and/or clean carpets and sweep and clean wooden and tile floors.
- Inspect all rooms for orderly arrangement and placement of furniture.
- Remove small rugs and place in closet.
- Verify that interior lights are working and replace burnt bulbs with new light bulbs.
- Turn on all ceiling and wall lights. Turn on all lamps.
- Turn off fans so that fan blades are not moving and clean dust off fan blades.
- Remove docking stations, cell phones, cell phone chargers, newspapers, and magazines.
- Remove cat litter boxes, cat and dog food/water bowls, and other pet related items.

### Bedrooms

- Verify that coverlets are clean and straight.
- Remove items from underneath bed, if coverlet does not extend to floor.
- Clean room and place toys, games, clothes, etc. into closet unless closet is to be shot.
- Remove books, clocks, reading glasses, photographs, etc. from night stands.

### Exterior

- Sweep leaves, dirt etc. from driveway, walkways, patios, decks.
- Remove garbage bins, bicycles, boxes, landscaping supplies to inside of garage or storage room.
- Park vehicles inside of garage or on street opposite side of your home.
- Close garage door and open blinds in garage.
- Coil garden hose onto garden hose stand or remove.
- Open patio umbrellas; arrange outdoor furniture for everyday use.
- Clean pool and remove floating objects from water.

### Windows

- Clean all windows. *-PARISH PIX VP*
- Custom Drapes - leave in place, if affixed, otherwise, move to each side of window.
- Curtains - Move curtains to each side of the window.
- Wooden Blinds - Lower blinds entire length of window and adjust blinds to horizontal position.
- Vinyl, paper, bamboo, other - Raise blinds to top of

### Kitchen

- Remove everyday items from countertops such as toasters, coffee makers, white paper rolls, towels, soap, cereal boxes, food, etc.
- Close all cabinet doors and draws.
- Remove all stickers, magnets, photographs, notes, etc from front and sides of refrigerator.

### Bathrooms

- Remove everyday items from countertops.
- Close toilet top.
- Remove soaps, brushes, shampoo, etc. from shower and tubs.
- Clean mirrors.

Having the best listing photos is one of the most important aspects of selling your home. Your realtor has invested in hiring a professional real estate photography firm to photograph your home. The images will appear in the Multiple Listing Service and also in national websites such as Zillow, realtor.com, etc. Most buyers, more than 92%, start their home search online and by completing the following checklist, you can rest assured your home will be ready for the photographer and the photographs for home to be attractive online for prospective buyers.